

# Script for the President

## **Call to Order**

**The Sgt.-at-Arms will introduce the President:**

**President will say:**

“Good evening Toastmasters and guest(s). It is wonderful to see so many of you out this evening. It gives me great pleasure to introduce our Toastmaster of the morning.” [At this time the President will read the Toastmaster’s introduction] “... let’s welcome [Toastmaster of the Day’s Name] to the lectern.”

## **Closing**

**The Toastmaster of the Day will re-introduce the President:**

**President will:**

Thank the Toastmaster for a job well done. Acknowledge visitors and invite them to join. Make announcements. Have the VPE set the agenda for the next meeting. Make a few closing remarks.