

# Script for General Evaluator

**At the beginning of the meeting the General Evaluator will be ask to explain his role.**

## **General Evaluator Will Say:**

Good evening Toastmasters and guest(s), it's a pleasure to serve as the General Evaluator for today's meeting. My role as the General Evaluator is to present an overall evaluation of the meeting, introduce speech evaluators and calls for reports by the Timer and Grammarian/Ah Counter. I cannot do this alone, so I would like to introduce my team.

Our Timer for today's meeting is (give name), would you please stand and explain your role as the Timer. **(Timer stands and introduces his role and responsibility).**

Our Grammarian for today's meeting is (give name) would you please stand and explain your role as the Grammarian and introduce the Word of the Day. **(Grammarian stands and introduces his role and responsibility).**

## **After the Timer and Grammarian finishes G/E will say:**

I will return to the lectern during the Better Listening part of our meeting and introduce our Speech Evaluator's and give my overall evaluation of the Meeting.

Madam/Mr. Toastmaster **(shake hands and take your seat)**

## **When you return to the lectern for the Better Listening Part of the meeting; the General Evaluator will say:**

At this time we will move into the Better Listening part of our meeting. We have three (3) evaluators for today's meeting:

Our first evaluator is (evaluator's name) who will be evaluating (speaker's name)

Our second evaluator is (evaluator's name) who will be evaluating (give name)

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Our third evaluator is (evaluator's name) who will be evaluating (speaker's name)

I ask that each evaluator introduce/bring up the next evaluator.

Madam/Mr. Timer may I have a timing objective (**Timer give time objectives**)

I would like to bring up our first evaluator (give name) who will be evaluating (give name).

**After all evaluators have finished, you will return to the lectern and say:**

Madam/Mr. Timer may we have a Timer's Report for our Speech Evaluator's.

**Timer will give his report and after he/she finishes The G/E will then say:**

I will now give my overall evaluation of today's meeting, I ask that the Grammarian hold his report until I complete my evaluation

**(G/E gives their evaluation/Mentor will instruct you on how to do an overall evaluation).**

**After you complete your evaluation the G/E will say:**

Grammarian will you please give us your report.

**After the Grammarian report G/E will say:**

Thank You, it was a pleasure serving as your General Evaluator, I will now turn the lectern back over to our Toastmaster of the Day (give name, shake hands and take your seat).